

Peterborough Rural Housing Strategy 2010-13 Executive Summary

Overview

As Peterborough's first Rural Housing Strategy, this document outlines a joint response between Peterborough City Council and the Greater Peterborough Partnership to address a number of rural housing issues as first identified in the GPP Rural Vision and Strategy. It provides a rural focus for existing approved planning and housing strategies and delivery proposals for the authority as a whole.

Objectives and Priorities

The objectives of the Rural Housing Strategy closely relate to its three key priorities;

- **Affordable Housing** – To increase the supply and methods of delivery of affordable housing in rural areas, for both people local to rural areas and for those looking to move in.
- **Fuel Poverty and Energy Inefficiency** – To improve the energy efficiency of rural housing stock and to prevent vulnerable households from falling into 'fuel poverty'.
- **In Keeping Design** – To give rural communities a greater voice on how future development best remains 'in keeping' with local character.

The role of the rural housing strategy is to enable and empower those living in rural areas. It will aim to set out the options available to rural communities in order to address the priorities of the Rural Housing Strategy and achieve its objectives. This strategy will evolve over time as rural communities become more empowered and engaged with its agenda.

The document provides an overview of rural Peterborough, including its demographic profile and other distinct socio-economic features. The document also provides the reader with background information in regards to the three priorities that the Rural Housing Strategy intends to address. A series of actions follow on from each of the chapters that focus upon the three priorities of the strategy. These actions are also summarised in a table towards the end of the document. To help further inform the reader, a glossary of terms (including relevant web links) is also provided.

Peterborough Rural Housing Strategy 2010-13

Foreword

As Peterborough's first Rural Housing Strategy, this document outlines a joint response between Peterborough City Council and the Greater Peterborough Partnership to address a number of rural housing issues as first identified in the GPP Rural Vision and Strategy. It provides a rural focus to compliment existing approved planning and housing strategies and delivery proposals for the authority as a whole.

The role of the rural housing strategy is to enable and empower those living in rural areas. It sets out the options available to rural communities, and provide the parishes with support and information they need to identify the range of options available to them to address their particular housing priorities. This document will work towards identifying pertinent issues, drawing upon available resources, and addressing issues at a community level. This strategy will evolve over time as rural communities become more empowered and engaged with its agenda.

The objectives of the Rural Housing Strategy closely relate to its three key priorities;

- **Affordable Housing** – To increase the supply and methods of delivery of affordable housing in rural areas, for both people local to rural areas and for those looking to move in.
- **Fuel Poverty and Energy Inefficiency** – To improve the energy efficiency of rural housing stock and to prevent vulnerable households from falling into 'fuel poverty'.
- **In Keeping Design** – To give rural communities a greater voice on how future development best remains 'in keeping' with local character.

This strategy is structured along the lines of its three key priorities, with references to the national, regional and local policy context. A glossary of the terms used within this document is also provided.

The role of the Rural Housing Strategy within the local strategic context

The priorities of the Rural Housing Strategy also reflect a number of the objectives of the authority-wide Peterborough Housing Strategy 2008-11, including;

- **Providing good quality, affordable housing**
- **The development of mixed and balanced communities**
- **To promote and implement environmental and energy efficiency standards**
(Peterborough Housing Strategy 2008-11)

In addition to the objectives of the Peterborough Housing Strategy, the aims of the Rural Housing Strategy also align to the four priorities of the Peterborough Sustainable Community Strategy 2008-21. These priorities are;

- **Creating opportunities and tackling inequalities**
- **Creating strong and supportive communities**
- **Creating the UK's environment capital**
- **Delivering substantial and truly sustainable growth**
(Sustainable Communities Strategy 2008-21)

The Sustainable Community Strategy was produced by the Greater Peterborough Partnership and its partners. To achieve these priorities, the Sustainable Community Strategy sets out a

number of required outcomes. The outcomes of the Sustainable Community Strategy that link to the enabling style of the Rural Housing Strategy and its priorities include;

- **The empowerment of local communities**
- **The conservation of natural resources**
- **The creation of better places to live**

(Sustainable Communities Strategy 2008-21)

The success of achieving the priorities of the Sustainable Community Strategy 2008-21 is assessed against the progress on a number of key outcomes. Within the Local Area Agreement, the success of delivering on the priority to 'create better places to live' will be measured, in part, by the number of affordable homes built across the authority. It is intended that the Rural Housing Strategy will contribute towards delivering some of these key priorities.

The objectives of the Rural Housing Strategy also align with a number of the objectives of the emerging LDF Core Strategy document, including;

- **Urban and Rural Character and Distinctiveness (Objective 3)**
- **Balanced mixed housing (Objective 7)**
- **Affordable Housing (Objective 8)**
- **Climate Change (Objective 17)**

(Jan 2010 'Submission' Core Strategy, PCC)

Rural Peterborough – An Introduction

Rural Peterborough consists of 26 parishes across five council wards, plus extensive areas without parishes. Seven city councillors represent rural Peterborough, along with numerous parish councillors. The rural area of Peterborough also borders the rural authorities of Fenland, South Kesteven, South Holland and East Northamptonshire.

According to mid-2007 population estimate, the population of the parishes that form the rural surroundings of Peterborough is around 19,750, representing 11.7 percent of the authority's total population. Census data indicates that rural parishes comprise of around 11.8 percent of the total households in the authority, with a population that is predominantly White British (98.5 percent) in terms of ethnicity. The age of those in the rural areas is rising significantly.

Statistics from the Peterborough Housing Needs Survey 2007 indicate that the majority tenure across rural Peterborough is owner-occupation with mortgage (50.5 percent), followed by owner-occupation without mortgage (27 percent). This figure is notably higher than the authority-wide averages of 43.1 percent owner-occupation with mortgage, and 25.1 percent without. In terms of social rented accommodation, 8.3 percent of households in rural Peterborough are housing association tenants in comparison with 19.7 percent authority-wide. Housing Needs Survey data also shows that a higher percentage of the rural population of Peterborough rent from the private sector (14 percent) in comparison with the city as a whole (12.2 percent).

In terms of housing stock, the Peterborough Housing Needs Survey found that 36.2 percent of all dwellings across rural Peterborough are detached compared with 21.4 percent city-wide. Semi-detached dwellings make up 28.4 percent of rural housing stock, compared with 25.6 percent city wide. Terraced housing is considerably less common across the parishes, making up 14.3 percent of rural stock compared with 26.4 percent city-wide). Only 2 percent of dwellings in rural Peterborough are flats, compared with 14.1 percent across the city as a whole.

In terms of bungalow stock, the rural areas compare favourably to the rest of city, with 18.7 percent of the stock consisting of bungalows compared with a city average of 12.3 percent.

In terms of house prices, the average of the five rural wards is £191,687.20 compared with a citywide average of £130,837 (Hometrack, May 2009). The average house price of dwellings sold in the three rural wards to the north and west of the city alone is £207,242 (Hometrack, May 2009). Barnack ward has the highest average house price of £267,713 (Hometrack, May 2009).

In terms of demand for social rented accommodation in the rural parishes covered by Peterborough, 3435 active applications on the Peterborough Homes Housing Register have selected at least one of the rural parishes as an area where they wish to reside. This equates to approximately one third of all applications.

The LDF Submission Core Strategy for the authority provides for major urban extensions into the rural area at Great Haddon, Norwood and also housing growth in several of the surrounding villages.

Priority 1 – Affordable Housing

National, regional and local research indicates that a lack of affordable housing is a major issue facing rural communities across the UK. In 2006 the Affordable Rural Housing Commission highlighted many of the disparities between rural and urban settlements across the UK, such as rural areas experiencing faster rates of house price growth when compared with rural areas, despite rural households earning lower average wages than their urban counterparts.

The government understands the impact that lack of affordability has upon the sustainability of rural communities. In a review of the rural economy and affordable housing, Matthew Taylor MP argued that villages run the risk of becoming 'gated communities of wealthy commuters unless affordable housing can be secured and retained within rural communities'. As one of his recommendations, Taylor encourages the creation of initiatives that allow rural communities to develop affordable housing for local people.

The East of England Plan (Regional Spatial Strategy, 2008) has identified Peterborough as a major growth area within the region with the requirement to deliver 25,000 new homes by 2021. The emerging Core Strategy for Peterborough sets out how this growth will be disrupted across the authority, including an additional 400 units in Eye and Thorney and 300 in the Limited Growth Settlements.

Results of the recent Peterborough Place Survey, which measures the satisfaction of local people with services and what they deem as priorities, found that 'affordable decent housing' was viewed as a higher priority across the rural wards than across the city as a whole. Of respondents from the Barnack ward, 37.9 percent of respondents deemed affordable and decent housing as their priority, followed by 25.6 percent of Glinton Ward respondents and 21.7 percent of Eye and Thorney. These figures are compared with a city-wide average of 16.2 percent, and support the concerns of the Rural Working Group in regards to affordable rural housing.

Options for delivering Affordable Housing

This section of the strategy will highlight various options through which affordable rural housing is developed.

Affordable Housing Providers and s106 agreements

The main providers of affordable housing in rural communities are affordable housing providers, which in most instances will be Registered Social Landlords (RSLs), formerly known as housing associations. RSLs are not for profit bodies that operate to provide low cost housing for those in housing need. RSLs provide affordable housing through two main methods of delivery; 'section 106' agreements or through purchasing and developing sites like any other traditional developer. Section 106 agreements, or 'planning obligations', are one of the most common methods through which affordable housing is developed, especially as part of large housing developments.

S106 agreements are legally binding contracts negotiated between developers and the local authority in order to ensure planning applications are acceptable in planning terms. A standard s106 agreement will include various obligations that a developer must fulfil in order to undertake the development. For example, Peterborough Local Plan (Policy H21) states that on any residential development over the size of 25 units (or 15 unit in rural areas), there will be a requirement to provide 30 percent of the dwellings as affordable housing. This arrangement would be finalised through an s106 agreements prior to the granting of planning permission. The use of s.106 agreement therefore acts as a means through which the local authority can ensure the delivery of affordable housing on private sites.

However, due to the size and scale of development in most rural areas the majority of schemes are below the Local Plan threshold of 15 dwelling or 0.5ha. Therefore there is limited opportunity to deliver affordable housing via the use of s106 in rural areas. In addition to this, any affordable housing secured as part of an s.106 agreement will be let by a housing association in Peterborough and cannot be allocated solely to people local to the parish where the development is located. Developing housing as part of an s106 agreement is also heavily reliant upon private sector developments. Another issue facing rural areas is the cost and availability of suitable land restricts the activities of developers in rural areas.

In addition to this issue, the cost and availability of suitable land restricts the activities of developers in rural areas. Also, dwellings on the majority of schemes delivered this way cannot be reserved solely for the benefit of the local community. However, there are some exceptions to this rule which are outlined below.

Exception Sites

To address the limited opportunity to deliver affordable housing through s.106 agreements in rural areas, the planning system allows for the release of sites adjacent to existing villages as 'rural exception sites'.

An 'exception site' is one which is not allocated by the local planning authority as a potential site for development, and may have certain features that ordinarily would reduce its chances of being developed i.e. located in the open countryside. However, it is possible for planning consent to be awarded to develop affordable housing upon an exception site if a local need for this type of accommodation has been demonstrated. The adopted Peterborough Local Plan (Policy H22) allows for the release of small sites adjacent to village envelopes in Rural Growth or Limited Growth villages. The policy prevents the development of rural exception sites within some of the smaller villages and rural settlements across Peterborough. However, a revised exception site policy proposed within the 'Core Strategy Preferred Options' document opens up the possibility for all rural settlements across Peterborough to develop upon an exception site for the purposes of providing affordable housing. Once again, a local need for affordable housing has to be proven in order for such a site to attract planning consent.

A major benefit of an exception site is that dwellings built upon it can be held by the local community in perpetuity for the purposes of fulfilling locally recognised housing need, with local people given preference for allocations. However, by ensuring the perpetual benefit for the community, the outright purchase of dwellings built on an exception site and designated for low cost home ownership is restricted, with a certain share of the equity in the property retained by the RSL. Presently, mortgage lenders are reluctant to finance house purchases where the buyer cannot purchase the property outright. However, as access to credit improves this stance may change.

To-date there are no examples of exception sites being developed within Peterborough. However, there are numerous examples of similar sites being developed elsewhere in the UK. A major factor in successfully developing affordable housing on an exception site is the effectiveness of local people in demonstrating that a need exists. This is one of the reasons why this strategy focuses upon playing an enabling role, as delivering affordable housing for rural communities relies upon the strength and support of local people.

Community Land Trusts

Community Land Trusts (CLTs) are another method through which rural communities can develop affordable housing in order to address local need. A CLT is a body that is set up to acquire land for the benefit of a local community. They usually operate to acquire 'common' or waste land (many of which will constitute 'exception sites'), either through gifts or at below-market rates in order to develop it for the purposes of affordable housing, premises for local enterprise or community facilities. The benefit of a Community Land Trust is that it provides communities with ownership of local assets, which can be utilised for the benefit of the local community and provide them with an income stream (i.e. rents, sale of leases etc...). Management of properties developed by a CLT can either be managed by the trust itself, financed by the revenue it earns from developments, or contracted-out to another housing provider. Both central government and the now dissolved East of England Regional Assembly have recently expressed a wish to promote CLT's as a means of meeting rural housing need.

Funding to assist communities in developing such a body is available through the Tudor Trust and Esmée Fairbairn Foundation. Three separate funds are available. The 'feasibility fund' is available to enable a community to acquire a CLT consultant to provide assistance on how to set up a CLT. The 'technical assistance fund' is available to enable communities to draw up a business plan and receive legal, financial and procurement advice from a CLT consultant. The final fund can be broken into two components, with the pre-development and development finance available. The pre-development finance is available to obtain assistance in appraising sites, employing architects and gaining planning consent. The development finance is available in the form of capital loans to supplement the private finance used to build the proposed scheme.

Assistance in Delivering Affordable Housing

Both the development of 'exception sites' and the formation of a CLT require considerable amounts of specialist expertise. Cambridgeshire ACRE is a charitable local development agency which acts as the rural housing enabler for the county. It provides services, support and advice to rural communities on a range of issues, from developing affordable housing through to securing community assets. Cambridgeshire ACRE already carries out extensive work in other parts of Cambridgeshire, but not presently within Peterborough. In Cambridgeshire, a number of affordable housing providers and local authorities have formed a 'Rural Housing Partnership'. To deliver affordable housing through this model, Cambridgeshire ACRE carries out consultation with local parishes to identify those interested in developing affordable housing. Once parishes have been identified, an affordable housing provider from the partnership is allocated to the parish. The parish council and Cambridgeshire ACRE then, conduct a survey of

households to ascertain what housing need exists, and the parish and the affordable housing provider will also work to identify suitable sites. The information derived from the surveys can be used to decide what housing the parish requires, and can also assist the affordable housing provider when making a bid for government funding from the Homes and Communities Agency. Once housing need and a suitable site is identified, this paves the way for the affordable housing provider to explore developing. The appetite between local affordable housing providers to develop a Rural Housing Partnership will be explored as one of the actions leading from this strategy.

Initial Actions – Affordable Housing

This strategy proposes a set of initial actions which aim to inform rural communities of the methods through which they can develop affordable housing to meet local need. These actions are as follows –

- To explore developing a Rural Housing Partnership consisting of local affordable housing providers, the local authority, parish councils and Cambridgeshire ACRE.
- To develop links between rural communities and Cambridgeshire ACRE, with a view exploring all options available to rural communities who are interested in developing their own affordable housing stock.
- To develop links between rural communities, the Tudor Trust, Esmée Fairbairn Foundation and members of an existing CLT with a view to explore the methods and merits of rural communities forming a CLT for the purposes of developing affordable housing.
- To build links with and gather best practice on affordable rural housing delivery in authorities where in excess of 50 percent of the population reside in rural localities and/or small market towns (otherwise known as ‘Rural 50’ authorities, and ‘Rural 80’ authorities where the rural population exceeds 80 percent). A particular focus of such an exercise would be on how housing is delivered through s.106 in these areas, in addition to the other available methods.

Priority Two – Energy Efficiency and Fuel Poverty

Energy efficiency was highlighted by the Rural Working Group as a part of an overall housing-related issue when it created the Rural Strategy and Vision. The concerns of the group are reflected in research by Peterborough City Council into Housing Stock Projections (2007), which found evidence of a polarisation in the condition of private stock between urban and rural areas of the city. Issues highlighted in the document include -

- A higher percentage of rural dwellings which are ‘non-decent’ (as defined by the government’s ‘Decent Homes’ standard)
- A higher number of rural dwellings with inadequate thermal comfort
- A higher number of rural dwellings with category one hazards (as defined under the ‘Housing Health and Safety Rating System’)
- A higher level of disrepair within rural dwellings
- A higher level of private rural stock that is energy inefficient
- A higher level of ‘fuel poverty’ within rural areas

The research established that 11.6 percent of rural households in private dwellings were defined as vulnerable, with 5.6 percent of these households living in accommodation that was considered to be ‘non-decent’.

Green Audits and the 'Green Glington' project

There are examples of rural communities within Peterborough working in partnership with local authority departments to address the issue of energy efficiency for themselves. The 'Green Glington' project was first conceived in autumn 2008 by Glington Parish Council following a neighbourhood survey which was carried out amongst village residents. A major finding of this survey was an interest of a large number of residents in generating their own energy. A small steering group was set up consisting of Parish Councillors, Peterborough City Council and Greater Peterborough Partnership representatives, Energy Saving Trust staff, local teachers and members of the Glington community.

Prior to renewable energy sources being explored, a home energy survey was carried out by members of the parish council in order to establish the energy efficiency of housing stock within the village. By August 2009, information on 526 of 690 homes has been collected, with every participant receiving a report regarding the existing and potential energy performance of their property. In addition to the survey, the Energy Saving Trust hosted a 'Green Glington' exhibition in the village in order to promote lifestyle changes that help achieve energy efficiency, and grants for vulnerable households to address issues such as 'fuel poverty'. Once the survey is completed, it is anticipated that the information will be used to target grant assistance at vulnerable households in inefficient dwellings. The opportunity for renewable energy will also be explored further.

Fuel Poverty

Heavily linked to energy efficiency is the issue of 'fuel poverty', and resulting 'fuel debt'. A household is defined as being in 'fuel poverty' when it is required to spend ten percent of total income in order to maintain a satisfactory heating regime. 'Fuel debt' is an inevitable result of 'fuel poverty', and is an issue with the greatest consequences for vulnerable households, including the elderly and those with a disability. The factors that contribute to fuel poverty often reinforce each other. For example, people experiencing fuel poverty are more likely to spend long periods of time at home and may therefore need to consume more fuel. Such households are likely also to have little capital to invest in energy efficiency measures or improved heating systems. For those who live in privately rented accommodation there is little incentive to make such investments. Individuals can find themselves in fuel debt as the result of energy inefficiencies, but also as a result of inaccurate meter readings and underpayment on direct debits leading to the debt accruing on utility bills.

To address the issue, the government has outlined a commitment to end fuel poverty for vulnerable households by 2010 in its Fuel Poverty Strategy. As highlighted in the previous section of this strategy, research by Peterborough City Council has indicated that higher levels of fuel poverty exist between rural households than their urban equivalent. Peterborough City Council has an adopted Affordable Warmth Strategy, which sets out aims that are designed to address the issue of fuel poverty. Due to their relevance, some of the actions highlighted within the Affordable Warmth strategy have been adopted within this strategy as actions for addressing rural energy efficiency.

Initial Actions – Energy Efficiency and Fuel Poverty

- To promote and raise awareness of the work undertaken as part of the Glington Project with other parishes, and to facilitate the undertaking of village-wide energy audits as a basis for further work on fuel poverty and energy efficiency.
- To augment the above action through the production of a green audit toolkit, which allows projects similar to Green Glington to be easily replicated elsewhere across rural Peterborough.

- To organise village open days (similar to the one held as part of the Green Ginton project) to inform residents of energy efficiency schemes and renewable energy measures available to households.
- To raise awareness of the housing grants and assistance available for vulnerable rural householders to address issues relating to fuel poverty, disrepair and energy inefficiency.
- To promote the work of Peterborough City Council's Fuels and Renewals team in rural areas where issues of fuel poverty and energy inefficiency are greatest

Priority Three – In Keeping Design

The final priority to be addressed in this strategy, and one identified in consultation with the parishes, is that of the 'in-keeping design' of new housing developments within rural areas. Control over the design of dwellings, including their impact upon local character and amenity, falls within the remit of the Development Control team within the local authority. Peterborough City Council has outlined its preferred policy on the impact of new development in rural areas within the Submission Core Strategy. Option CS20 states that 'new development in and adjoining the countryside should be located and designed in a way that is sensitive to its landscape setting, retaining and enhancing the distinctive qualities of the landscape area'.

There are methods through which rural communities can attempt to influence design of development within their locality. A Village Design Statement is a document created by local people which outlines the visual character of the village and demonstrates how local character and distinctiveness can be protected and enhanced in new development. A successful Village Design Statement also compliments local planning policy, and is focused upon managing change as opposed to preventing it. A number of the parishes across Peterborough already have adopted village design statements, including –

Barnack and Pilsgate
 Castor and Ailsworth
 Ginton
 Helpston

Thorney
 Ufford
 Wansford
 Wothorpe

The above village design statements were produced prior to the adoption of the new Local Development Framework system for planning policy. Under the old system, they held the status of 'supplementary planning guidance'. Under the new planning system Village Design Statements can hold the status of 'approved council guidance'. They allow communities to provide guidance to planning officers in regards to;

- Existing residential design features
- Preferred design features for residential dwellings i.e. brick styles
- Natural views and areas of local significance and character that the village would like to preserve

To give Village Design Statements much more weight in the planning decision making process, such statements would be required to be adopted by Peterborough City Council as 'Supplementary Planning Documents' (SPDs). This is a regulated process that can take considerable time and additional expense.

Chelmsford Borough Council has produced guidance that assists rural communities in developing their own village design statements, including how to make it a powerful and relevant document. The option to replicate such guidance for the benefit of the parishes across Peterborough forms is an initial action within this strategy in order to achieve in-keeping design.

Assistance with community planning and understanding the planning system

There are a number of both voluntary and private organisations which can help rural communities in creating Village Design Statements. One such voluntary organisation is Planning Aid, which is an independent body funded by the CLG. Planning Aid works with communities to help them play a role in planning, by helping them understand the planning process and respond to planning applications which could affect them, and to apply for planning consent in their own right. Planning Aid has shown an interest in advising rural communities in Peterborough to produce VDS documents as part of this strategy, and also playing a role in informing groups such as the Rural Working Group and parish councils about the services they offer.

In-Keeping Design – Initial Actions

- To investigate whether resources can be made available to convert existing Village Design Statements into Supplementary Planning Documents.
- To work with parishes who wish to create their own village design statements
- To inform rural communities about the services offered by Planning Aid, and enable them to better engage with the planning system.
- To prepare and publish guidance on how the parishes can create Village Design Statements, allowing rural communities to comment on their wishes for the likely aesthetics and character of future rural development.

Additional Information

Scrutiny Commission for Rural Communities

Following a restructure of the Peterborough City Council cabinet in May 2009, the Scrutiny Commission for Rural Communities has been set up to review services and policies which have an impact upon communities across the parishes. It is the intention that the new scrutiny commission will take an overview of the delivery of the actions contained within the Rural Housing Strategy. The draft version of the Rural Housing Strategy is due to undergo scrutiny from the newly formed commission in October 2009.

Peterborough City Council Neighbourhood Services Delivery Model

Peterborough City Council has implemented a new approach to delivering neighbourhood services, such as community safety and environmental enforcement. Four teams have been established, three of which are responsible for a geographically defined area of the authority, and one other that deals with authority-wide issues. Each team will have its own neighbourhood manager which will be responsible for and accountable to that particular locality. The influence of this model upon the aims and actions of the Rural Housing Strategy will become clearer once the new arrangements become more embedded.

Peterborough Rural Housing Strategy 2010-13
Action Plan

Priority Area	Key Actions	Measurable Outcome	Timescale for completion	Lead Agency	Partners
1. Affordable Housing	To initiate a Rural Housing Partnership consisting of local affordable housing providers, the local authority, parish councils and Cambridgeshire ACRE.	RSLs consulted and feedback received	Q1 2010-11	Housing Strategy team @ PCC	Cambridgeshire ACRE, Environmental Capital Officer @ GPP, Partner RSLs
	In the event of a RHP being successfully established, to develop links between the Cambridgeshire ACRE and rural communities who are interested in developing affordable housing stock through exception sites.	Cambs ACRE to join Rural Working Group. Meetings and events between parishes and Cambs ACRE held	Q2 2010-11	Environment Capital Officer @ GPP	GPP Rural Working Group, Housing Strategy team @ PCC, Parish councils,
	To develop links between the rural communities, the Tudor Trust and members of an existing CLT, with a view to explore the methods and merits of forming a community land trust for the purposes of developing affordable housing.	Meetings and events between parishes and Tudor Trust and existing CLT held	Q3 2010-11	Environment Capital Officer @ GPP	GPP Rural Working Group, Housing Strategy team @ PCC, Parish Councils, Cambs ACRE
	Build relationships and gather best practice information from 'rural 80' and 'rural 50' authorities on how they deliver affordable housing through all available methods, including s.106	Best practice gathering exercise completed, and report of recommendations produced and disseminated to parish councils	Q3 2010-11	Housing Strategy team @ PCC	Environment Capital Officer @ GPP, Parish Councils

Priority Area	Key Actions	Measurable Outcome	Timescale for completion	Lead Agency	Partners
2. Energy Efficiency and Fuel Poverty	Promote and share best practice of energy efficiency activity between rural parishes.	# homes made energy efficient	On-going	Fuels and Renewals team @ PCC Environmental Capital Officer @ GPP Climate Change Team @ PCC	Parish Councils
	Produce a toolkit/"how to" guide allowing energy efficiency/fuel poverty programmes to be replicated elsewhere across rural Peterborough.	Toolkit/"how to" guide completed	Q4 2010-11	Environmental Capital Officer @ GPP	Fuels and Renewals Team @ PCC
	Seek and pursue opportunities to facilitate village-wide energy audits (particularly to the east of the authority) as a basis for further work on fuel poverty and energy efficiency.	# homes made energy efficient External funding/resources secured	On-going	Environmental Capital Officer @ GPP	Parish Councils
	To initiate adding energy efficiency and fuel poverty to the agenda of rural Neighbourhood councils, Rural Working group and Parish Liaison	To increase number of parishes requesting further information RE energy efficiency and fuel poverty	Q2 2010-11	Environmental Capital Officer @ GPP	Neighbourhood Councils, Rural Working Group, Parish Liaison Chair Fuels and Renewals Team @ PCC

2. Energy Efficiency and Fuel Poverty (Continued)	To initiate adding energy efficiency and fuel poverty to the agenda of parish councils.	To increase number of parishes requesting further information RE energy efficiency and fuel poverty	Q2 2010-11	Environmental Capital Officer @ GPP	Parish Councils Fuels and Renewals Team @ PCC
	For GPP Environment Capital Officer to assist Fuels and Renewals team in developing links with rural community groups/organisations in order to raise the profile of fuel poverty and energy efficiency assistance in rural areas.	Fuels and Renewals team to attend rural community events/meetings in order to raise awareness of the fuel poverty/energy efficiency/disrepair grants and assistance available for vulnerable rural households.	On-going	Environmental Capital Officer @ GPP Fuels and Renewals Team @ PCC	Parish Councils
	Roll out the 'Community Energy Challenge' into rural areas of Peterborough	Community Energy Challenge conducted in at least two rural parishes	Q2 2010-11	Climate Change Team @ PCC Parish Councils	
	Further promote the 'Your Footprint Counts' campaign in rural areas	'Your Footprint Counts' road shows held in at least one rural parish	Q2 2010-11	Climate Change Team @ PCC	Parish Councils

Priority Area	Key Actions	Measurable Outcome	Timescale for completion	Lead Agency	Partners
3. In Keeping Design	To investigate whether resources can be made available to convert existing Village Design Statements into Supplementary Planning Documents.	Situation established	Q2 2010-11	Planning Policy @ PCC	
	Parish councils and/or rural communities to create their own village design statements, supported by Planning Aid and/or PCC	On going	On-going	Parish councils/ Rural Communities	Planning Policy @ PCC Planning Aid
	To inform rural communities about the services offered by Planning Aid, and enable them to better engage with the planning system.	Meetings and events between parishes and Planning Aid held	Q4 2010-11	GPP Rural Working Group	Planning Aid
	To prepare and publish updated guidance on how the parishes can create Village Design Statements	Guidance published	To timetable into the 2010/11 Planning Policy work programme	Planning Policy @ PCC	Planning Aid

Glossary of Terms

Affordable Housing

Affordable housing includes social rented and intermediate housing, provided to specified eligible households whose needs are not met by the market. Affordable housing should meet the needs of eligible households including availability at a cost low enough for them to afford, determined with regard to local incomes and local house prices.

Affordable Housing Provider

An organisation that builds and/or manages housing on an affordable basis. The term includes housing associations, and private developers who build and sell property on a shared-ownership basis.

Affordable Rural Housing Commission

The Affordable Rural Housing Commission was set up by Department for Environment Food and Rural Affairs (DEFRA) to explore issues regarding access to affordable housing for those who live and work in rural areas. For further information, see <http://www.ruralcommunities.gov.uk/projects/affordablehousingcommission/overview>

Build Cost

Build cost simply refers to the actual cost of developing units of housing, including building materials, land purchase and administration costs (such as architect and planning application fees), but excluding any developer profit.

Cambridgeshire ACRE

Cambridgeshire ACRE is an organisation which engages with the rural communities of Cambridgeshire and Peterborough by supporting community participation, providing funding advice, facilitating community-led planning and setting up new projects. They also run a specialist service that assists rural communities to develop affordable housing. For further information, see <http://www.cambsacre.org.uk/>

Community Land Trust

A Community Land Trust is a body set up by members of a community for the purposes of procuring and developing land for the benefit of that community, such as the provision of affordable housing. For further information, see <http://www.communitylandtrust.org.uk/>

DCLG (Department for Communities and Local Government)

Amongst other issues, the Department for Communities and Local Government sets policy on local government, housing, urban regeneration and planning. For further information, see <http://www.communities.gov.uk/corporate/>

Decent Homes Standard

By 2010, central government is aiming for all social rented housing stock up to 'decent homes' standard. The criteria for the standard is quite detailed, but defined in simplest terms a 'decent home' is one which is 'warm, weatherproof and have reasonably modern facilities'. In addition to the social sector, the government has charged local authorities with the task of ensuring that 70 percent of all vulnerable households are living in homes that meet the standard by 2010. For further information, see <http://www.communities.gov.uk/publications/housing/decenthome>

Development Control Team

The Development Control team is based within Peterborough City Council, and is responsible for the determination of planning applications and other associated applications, such as listed building consent.

East of England Plan

The East of England plan is the main spatial planning document covering the whole region. Peterborough as an authority falls under its remit. The document covers all aspects of spatial planning, from housing quota and economic development, through to transport and waste management. For further information, see [http://www.gos.gov.uk/goee/docs/Planning/Regional Planning/Regional Spatial Strategy/EE Plan1.pdf](http://www.gos.gov.uk/goee/docs/Planning/Regional%20Planning/Regional%20Spatial%20Strategy/EE_Plan1.pdf)

East of England Local Government Association

The East of England Local Government Association is the regional governance body which produces many strategic documents, such as the East of England plan and the Regional Housing Strategy. For further information, see <http://www.eelga.gov.uk/>

East of England Regional Housing Strategy

The Regional Housing Strategy for the East of England sets out the strategic direction for the delivery of housing in the East of England. It is produced by the East of England Regional Assembly. For further information, see <http://www.eera.gov.uk/What-we-do/developing-regional-strategies/regional-housing-strategy/>

Energy Saving Trust

The Energy Saving Trust is a not-for-profit body which provides free, impartial advice on energy efficiency and addressing issues relating to climate change. For further information, see <http://www.energysavingtrust.org.uk/>

Exception Site

An 'exception site' is one which is not allocated by the local planning authority as a potential site for development, and may have certain features that ordinarily would reduce its chances of being developed i.e. 'green field' sites. However, it is possible for planning consent to be awarded to develop affordable housing upon an 'exception site' if a local need for this type of accommodation has been identified. For further information, see <http://www.ruralhousing.org.uk/PDFs/Fact%20Sheets/What%20is%20an%20Exception%20Site%20July%202008.pdf>

Fuel Debt

Fuel Debt is a by-product of fuel poverty. Households can fall into fuel debt as a result of high utility bills, something which is usually the result of energy inefficiencies or inaccurate and undetected billing and meter readings.

Fuel Poverty

A household is defined as being in 'fuel poverty' when it is required to spend ten percent of total income in order to maintain a satisfactory heating regime.

Greater Peterborough Partnership

The Greater Peterborough Partnership (GPP) is Peterborough's Local Strategic Partnership, the body that unites representatives from the public, private, faith, community and voluntary sector together to work collectively together towards the vision and priorities of the Sustainable Community Strategy. For further information, see <http://www.gpp-peterborough.org.uk/>

Green Field Site

Greenfield land is a term used to describe a piece of previously undeveloped land, in a city or rural area, often used for agriculture, landscape design, or just left to nature. In contrast, brownfield land is an area that has previously been developed.

Housing Association

Housing Associations (also known as Registered Social Landlords) are independent not-for-profit bodies that provide low-cost social housing for people in housing need. Any trading surplus is used to maintain existing homes and to help finance new ones. They are major providers of new homes to rent, whilst many also run shared ownership schemes to help people who cannot afford to buy their own homes outright.

Housing Health and Safety Rating System (and Category One Hazards)

The Housing Health and Safety Rating System (HHSRS) is the risk assessment procedure for residential properties. Under the system, a category one hazard is defined as one which carries serious risk of injury or death. For further information, see <http://www.communities.gov.uk/housing/rentingandletting/housinghealth/>

Intermediate Tenure

Intermediate tenures come in two forms; rented and for low cost home ownership. They are designed to fill the gap in the market between social housing and market housing. Properties rented on an intermediate basis by an affordable housing provider, are let at rents equivalent to 80 per cent of market rates. Low cost ownership comes in many forms, including schemes where ownership is shared between the occupier and an affordable housing provider, and schemes where the government can offer home buyers an interest free equity loan. There is a scheme which combines both forms of intermediate tenure – where properties are let at an intermediate basis for five years, and then the tenant has the option to buy. Intermediate tenures can be accessed through regional ‘homebuy agents’. For an example, see <http://www.orbitfirststep.org.uk/main.cfm>

Local Area Agreement

A Local Area Agreement (LAA) is a document that sets out the actions that are required in order to meet the priorities of the geographic area covered by a local authority. In Peterborough, the LAA is closely linked to the Sustainable Community Strategy 2008-21, which sets out the local priorities to make Peterborough a better place to be. The actions within the Local Area Agreement are designed to achieve the priorities of the Sustainable Communities strategy, and measure the extent to which these are achieved. For further information on LAAs, see <http://www.communities.gov.uk/localgovernment/performanceframeworkpartnerships/localareaagreements/>

Local Development Framework

A Local Development Framework (LDF) is the selection of documents produced by a local authority which covers policy in regards to how planning will be managed in that area. The LDF consists of a core policy document, which states all main council policies (such as the percent of affordable housing sought on developments), and a proposals map showing the location of proposed strategic sites for development. It can also include additional documents that elaborate upon specific policies relevant to certain issues. Peterborough City Council's LDF is presently going through a period of consultation prior to it being adopted. For further information on LDFs, see <http://www.planningportal.gov.uk/uploads/ldf/ldfguide.html>

National Affordable Housing Programme

The National Affordable Housing Programme is the major public funding source for affordable housing in the UK. Affordable Housing Providers can apply to the scheme for funding to support housing developments that meet certain central government criteria, and the strategic aims of local government. For further information, see <http://www.housingcorp.gov.uk/server/show/nav.446>

‘Non-decent’ dwelling

A ‘non-decent’ dwelling is one which does not meet the Decent Homes standard.

Peterborough City Council 'Submission' Core Strategy

This document forms part of the LDF. It is a document which outlines a series of as yet un-adopted key planning policies. The latest version of the core strategy has been approved by the elected members of Peterborough City Council, and has now been submitted to central government for approval. For further information, see

http://www.peterborough.gov.uk/planning_and_building/planning_policy/draft_development_plans/core_strategy.aspx

Peterborough Housing Needs Assessment

This document is a piece of research into the housing need that exists across both the city of Peterborough, and the housing market sub-region that it falls into. The document forms the basis of many policies relating to housing and planning. For further information, see

http://www.peterborough.gov.uk/housing/strategies_policies_and_plans/housing_strategy/peterborough_sub-regional_shma.aspx

Peterborough Local Plan 2005

The Peterborough Local Plan 2005 is a document containing the adopted policies of Peterborough City Council in relation to how planning is managed. It is soon to be superseded by a new approach to planning policy called the Local Development Framework, which is presently passing through a period of consultation. For further information on the plan, see

http://www.peterborough.gov.uk/planning_and_building/planning_policy/peterborough_local_plan.aspx

Peterborough Rural Working Group

The Peterborough Rural Working Group is a panel of representatives from rural communities, including both ward and parish councillors. The purpose of the group is to formulate a collective voice for the rural communities, and the group was heavily involved in the production of Peterborough Rural Vision and Strategy. For further information, see

<http://www.gpp-peterborough.org.uk/partners-rural.php>

Peterborough Sustainable Community Strategy 2008-21

The Peterborough Sustainable Community 2008-21 has been produced by the Greater Peterborough Partnership in partnership with its partners from the public, private, voluntary and faith sectors. The document outlines the agreed joint priorities of the city, which should in turn be reflected in the business plans of the individual partners. The Local Area Agreement sets out the agreed actions that are required to achieve the aims of the Sustainable Community Strategy. For further information, see

<http://www.gpp-peterborough.org.uk/documents/SustainableCommunityStrategy.pdf>

Place Survey

Place surveys are questionnaire-based research into the thoughts, experiences and opinions of local people in regards to a number of key areas, including satisfaction with public services, local decision making and community safety. Local authorities are required to undertake Place Surveys every two years.

Planning Aid

'Planning Aid' is a charity that offers people the opportunity to get involved in the development of their local areas. They provide free and independent professional planning advice to community groups and individuals who cannot afford to pay professional fees. Planning Aid works with communities to help them understand and play a role in the planning process. They are an independent source of advice and information on planning issues, and are not part of central or local government. For further information contact: East of England Planning Aid, 38 Cambridge Place, Cambridge, CB21NS. General enquiries: 01223 351597

Email: eeco@planningaid.rtpi.org.uk Web: www.planningaid.rtpi.org.uk

'Rural 50' Authority

A Rural 50 Authority is an authority with at least 50 percent of its population (but less than 80 percent) living in rural settlements or larger market towns.

'Rural 80' Authority

A Rural 80 Authority is an authority with at least 80 percent of its population living in rural settlements or larger market towns.

Rural Housing Enabler

Rural Housing Enablers work with rural communities to provide independent advice and support, act as a facilitator and help them through the process of providing affordable housing. The Rural Housing Enabler for Peterborough is Cambridgeshire ACRE.

S.106 Agreement

S.106 agreements are those struck between developers and the local authority in order to support planning applications. The agreements included in a s.106 agreement can be broad, but they are usually utilised to ensure that a local community affected by development actually benefits from it. This is usually through the provision of affordable housing on the development where the s.106 agreement is in place, or as a financial contribution from a developer towards schools and other local services.

Scrutiny Commission for Rural Communities

The Scrutiny Commission for Rural Communities was set up following a reshuffle of the Peterborough City Council cabinet in May 2009. It has been set up to review services and policies which have an impact upon communities across the parishes

Village Design Statement

A Village Design Statement is a document created by local people which outlines the visual character of the village and demonstrates how local character and distinctiveness can be protected and enhanced in new development.